

EUXTON PARISH COUNCIL



Meeting arrangements: Full Council Meeting

Thursday, 20 December 2018, 7.15 pm start

Annexe, Euxton PC Community Centre, Wigan Road, Euxton

A G E N D A

Page Ref

1. Apologies
2. Declarations of Interest and Dispensation Considerations
Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests.
3. Minutes of Council Meetings
Council Minutes of the last meeting, approve their signing as a correct record Item 3
4. Statutory Business
Planning - Consider planning report from Lead Member for Planning, approve responses and ratify responses made between meetings or to meet deadlines Item 4
5. Public Participation
Matters brought to the Parish Council by residents. Residents will have twenty minutes set aside during which each resident shall have three minutes.
6. Financial Items
 - 6.1 Approve Expenditures on report, and any submitted later Item 6.1
 - 6.2 Receive financial reports (Item 6.2a Income, 6.2b Reconciliation, 6.2c Budgets) Item 6.2
7. Committee Reports
 - 7.1 Leisure Committee – verbal update, met 21/11/18 minutes on website
Consider the recommendations from the Leisure Committee from the Bowling Club Item 7.1
 - 7.2 All Purposes Committee – verbal update
 - 7.3 Allotment Working Group – first meeting arranged for 8th January 2019
8. CIL123 list follow up from submission in September
Copy of a Chorley Executive meeting with comments on the CIL123 list Item 8
9. Chorley's Tree Maintenance Policy
Review of the updated Chorley policy Item 9
10. Finance - Set the Precept for 2019/2020 Item 10
11. Matters for information Item 11
Receive or update on the 'Fault Reports Log'
Notify the Chair prior to the meeting starts of any item to be brought up under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

Full Council meeting dates 2018: 2019: 17 January, 21 February, 21 March, 18 April, 16 May, 20 June, 18 July, 19 September, 17 October

Newsletter deadlines 5 February 2019 for March issue; 2 May 2019 for June issue, 1 August 2019 for September issue; 8 November 2019 for December issue.

D. Platt

CLERK

Published: 13/12/18

Date, Valid, Ref	Description/Location (click to be directed to www)	Comment/Recommendation
18/01020/TPO Land Adjacent To Prestwick Close Buckshaw Village	Application for works to protected trees: Chorley BC TPO no. 8 (Euxton) 2010: 5no. suppressed trees closest to the fence - Fell. Mature oak in same area - Remove 2 snapped limbs.	
18/01077/FULHH 18 Church Walk	Two storey side and single storey rear extensions	
18/01127/TPO Land Opposite Five Acres Farm Dawbers Lane	Chorley BC TPO 3 (Euxton) 1997. Application to fell 1 x Sycamore tree within (G2). Crown lift to 5m group consisting of 5 x Oak, 12 x Beech, 2 x Scots Pine and 1 x Sycamore (G1).	

List of Payments made between 16/11/2018 and 31/12/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/11/2018	Post Office Limited	218	241.00		Stamps
16/11/2018	Flags & Flagpoles	219	30.90		Flag strings clips
20/11/2018	Sam Croniken	216	600.00		Tree works
28/11/2018	Viking Direct Ltd	220	38.47		Stationery
30/11/2018	British Telecom	215	128.56		Telephony BB
01/12/2018	Easy Websites	224	76.80		www and emails
10/12/2018	Peoples Pension	234	92.06		Pension contributions
20/12/2018	Plantscape Ltd	222	1,195.20		Christmas hang trees
20/12/2018	Screwfix to E4	223	9.98		Hardware
20/12/2018	C&W Berry Ltd	225	121.39		Hardware
20/12/2018	Water Plus	226	59.50		Water charges
20/12/2018	Paper Rabbit Print Ltd	227	1,061.00		Printing Dec Newsletter
20/12/2018	Various	228	1,567.94		Remuneration Dec18 E1
20/12/2018	Various	229	678.95		Remuneration Dec18 E2
20/12/2018	Various	230	938.21		Remuneration Dec18 E3
20/12/2018	Various	231	940.05		Remuneration Dec18 E4
20/12/2018	HMRC	232	756.13		Tax & NI Dec18
20/12/2018	HiViz Workwear	233	178.20		Workwear
20/12/2018	Facebook	217	7.78		Boost for LDF call for sites

Total Payments	<u>8,722.12</u>
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Current Bank A/c

Receipts received between 01/11/2018 and 31/12/2018

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 01/11/2018	63.51						
	CCLA	63.51			1080	220	63.51	Interest
	Banked: 05/11/2018	100.00						
	L M Plumbing	100.00			1090	120	100.00	Advert
	Banked: 10/11/2018	15.33						
	TSB	15.33			1080	220	15.33	Interest
	Banked: 15/11/2018	38.59						
	Santander	38.59			1080	220	38.59	Santander
	Banked: 16/11/2018	1,800.00						
	Euxton Girls FC	1,800.00			1570	200	1,800.00	Pitch fees 2018/19
	Banked: 16/11/2018	54.20						
	Astley Village PC	54.20			1100	120	54.20	Training fees
	Banked: 28/11/2018	30.00						
	Five Acres	30.00			1090	120	30.00	Advert
	Banked: 28/11/2018	220.00						
	Euxton Institute	220.00			1090	120	220.00	Advert
	Banked: 30/11/2018	15.77						
	RBS	15.77			1080	220	15.77	Interest
	Total Receipts:	2,337.40	0.00	0.00			2,337.40	

**Bank Reconciliation Statement as at 31/12/2018
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
RBS Current Account	30/11/2018	141	812.15
RBS High Interest	30/11/2018	85	87,298.11
TSB - Current	01/10/2018	7	417.18
Coop - Current	31/10/2018	28	973.09
Barclays Current	16/11/2018		65.00
Santander	03/12/2018	122018	75,769.04
RBS Debt Card	30/11/2018	40	4,000.00
TSB - Savings	02/12/2018	8	49,029.02
Coop - Savings	26/11/2018	9	5,004.26
Barclays Savings	16/11/2018		75,077.70
Public Sector Deposit Fund	30/11/2018	7	100,287.11
			<u>398,732.66</u>

<u>Unpresented Cheques (Minus)</u>	<u>Amount</u>
15/11/2018 205 Coppull & Standish Brass Band	125.00
15/11/2018 207 Coppull & Standish Brass Band	125.00
15/11/2018 212 Society of Local Council Clerk	180.00
01/12/2018 224 Easy Websites	76.80
10/12/2018 234 Peoples Pension	92.06
20/12/2018 222 Plantscape Ltd	1,195.20
20/12/2018 223 Screwfix to E4	9.98
20/12/2018 225 C&W Berry Ltd	121.39
20/12/2018 226 Water Plus	59.50
20/12/2018 227 Paper Rabbit Print Ltd	1,061.00
20/12/2018 228 Various	1,567.94
20/12/2018 229 Various	678.95
20/12/2018 230 Various	938.21
20/12/2018 231 Various	940.05
20/12/2018 232 HMRC	756.13
20/12/2018 233 HiViz Workwear	178.20

8,105.41

390,627.25

Receipts not Banked/Cleared (Plus)

0.00

0.00

390,627.25

Balance per Cash Book is :- 390,627.25

Difference is :- 0.00

Detailed Income & Expenditure by Budget Heading 13/12/2018

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Employees</u>							
4000 Employees	(42,408)	(73,000)	30,592		30,592	58.1%	
<u>120 Housekeeping</u>							
1090 Income Publicity	1,295	0	(1,295)			0.0%	
1100 Grants and Donations RCVD	54	0	(54)			0.0%	
4010 Payroll Services	(435)	(1,100)	665		665	39.5%	
4070 Mileage	(1,354)	(1,900)	546		546	71.3%	
4075 Employee Training	(285)	(1,200)	915		915	23.8%	
4080 General Office	(2,177)	(2,000)	(177)		(177)	108.9%	
4090 Publicity	(4,127)	(3,842)	(285)		(285)	107.4%	
4100 Insurance	(1,796)	(1,800)	4		4	99.8%	
4110 Subscriptions	(180)	(200)	20		20	90.0%	
4120 Audit	(890)	(1,250)	360		360	71.2%	
4130 Legal Fees/Planning Investig	(134)	(5,000)	4,866		4,866	2.7%	
4160 Website Maintenance	(576)	(800)	224		224	72.0%	
4180 Room Hire	0	(600)	600		600	0.0%	
<u>140 Council</u>							
4211 Training/conference fees Counc	(190)	(150)	(40)		(40)	126.7%	
4220 Elections and Parish Poll Fund	(5,000)	(5,000)	0		0	100.0%	
<u>160 Grants/S137</u>							
4250 Grants	(2,670)	(3,500)	830		830	76.3%	
4260 Christmas Celebrations	(1,156)	(2,000)	844		844	57.8%	
<u>180 Special Events/Projects</u>							
4300 Euxton Gala	(1,092)	(1,000)	(92)		(92)	109.2%	
4310 Speed Indicator Device	0	(1,150)	1,150		1,150	0.0%	
4340 Increase Public Involvement	0	(250)	250		250	0.0%	
4350 Finance Software	(119)	(125)	6		6	95.2%	
4380 Heritage/Sign Project	0	(1,500)	1,500		1,500	0.0%	
4390 Defibrillator Project	(1,515)	(1,500)	(15)		(15)	101.0%	
4430 Millennium Green Pond Project	(3,267)	(3,267)	0		0	100.0%	
<u>200 Amenity/Utility</u>							
1540 Income All Purposes Committee	1,000	0	(1,000)			0.0%	
1570 Income RRM	3,730	0	(3,730)			0.0%	
4500 Utilities	(397)	(1,150)	753		753	34.5%	
4510 Gardens/Planting/Competitions	(6,580)	(18,000)	11,420		11,420	36.6%	
4530 Millennium Green	(267)	(10,000)	9,733		9,733	2.7%	
4540 All Purpose Committee	(1,374)	(2,500)	1,126		1,126	55.0%	
4570 Amenity/Open Space RRM	(28,059)	(35,656)	7,597		7,597	78.7%	

Detailed Income & Expenditure by Budget Heading 13/12/2018

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4590 Bowling/Boules Project	(13,828)	(10,730)	(3,098)		(3,098)	128.9%	
<u>220 Other</u>							
1076 Precept	159,000	0	(159,000)			0.0%	
1080 Bank Interest Received	707	0	(707)			0.0%	
1100 Grants and Donations RCVD	41,709	0	(41,709)			0.0%	
1620 Income CIL	174,092	0	(174,092)			0.0%	130,103
<u>300 EMR's</u>							
9320 EMR Emergency Fund	(436)	(23,000)	22,564		22,564	1.9%	436
9330 EMR Land Fund	0	(65,000)	65,000		65,000	0.0%	
9340 EMR Street Machines	0	(4,009)	4,009		4,009	0.0%	
9350 EMR Ransnap Brook	0	(279)	279		279	0.0%	
9360 EMR EMR ELF	(23)	(35)	12		12	65.7%	23
9370 EMR CIL	(7,712)	(45,226)	37,514		37,514	17.1%	7,712
Grand Totals:- Income	381,587	0	(381,587)			0.0%	
Expenditure	128,047	327,719	199,672	0	199,672	39.1%	
Net Income over Expenditure	253,540	(327,719)	(581,259)				
plus Transfer From EMR	8,171						
less Transfer From EMR	130,103						
Movement to/(from) Gen Reserve	131,609						

7. Committee Reports

- 7.1 Leisure Committee – verbal update, met 21/11/18 minutes on website
Consider the recommendation from the Leisure Committee

Bowling Club requests

1. In accordance with the 'Operational Management Plan' between Euxton Council and Euxton Community Bowls Club item 18.

18. Any keys issued by the Council to enable bowlers to access the pavilion or the car park shall remain the property of the Council. Keys must not be copied other than with the express permission of the Council. The Council reserves the right to charge the Club for the complete replacement of any lock assembly (or assemblies) in the event of a key or lock being lost or damaged; any such loss or damage must be notified without delay. The Club must not *replace* any lock without the express permission of the Council.

Request: The Bowls Club seeks permission is for 3 more key sets to be made.

The Leisure Committee recommends, due to there now being a number of key sets in existence that, a register of all the sets of keys needs to be kept and maintained.

The Club be recommended to issue the rules again at each member at renewal.

2. In accordance with the 'Operational Management Plan' between Euxton Council and Euxton Community Bowls Club item 22.

22. The lighting of fires for any reason is not permitted; "fires" shall be interpreted so as to include any barbecue unless express permission has been granted by the Council.

Request: The Bowls Club seeks permission, as per clause 22 above, to hold a social event in July which is to be a BBQ event.

Report of	Meeting	Date
Director of Business Development and Growth (Introduced by the Executive Member for (Economic Development and Public Service Reform)	Executive Cabinet	15 November 2018

UPDATE OF COMMUNITY INFRASTRUCTURE LEVY REGULATION 123 LIST

PURPOSE OF REPORT

- To inform Members about the update of the Community Infrastructure Levy (CIL) Regulation 123 List.

RECOMMENDATION(S)

- To approve the revised changes to the Regulation 123 List for a 4 week consultation to Friday 14 December 2018 and to delegate any changes following consultation to an Executive Member decision.

EXECUTIVE SUMMARY OF REPORT

- To approve the revisions to the Regulation 123 list for a 4 week consultation to Friday 14 December 2018

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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Reason Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by £100,000 or more	2, a contract worth £100,000 or more
	3, a new or unprogrammed capital scheme of £100,000 or more	4, Significant impact in environmental, social or physical terms in two or more wards

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- To update infrastructure schemes and reflect changes to the Regulation 123 List

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- None

CORPORATE PRIORITIES

6. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	x	A strong local economy	
Clean, safe and healthy homes and communities		An ambitious council that does more to meet the needs of residents and the local area	x

BACKGROUND

7. The Community Infrastructure Levy (CIL) is a charge on some forms of development. For Chorley this is housing (although some relief can be claimed for certain types of housing development) and retail (excluding neighbourhood convenience stores), which allows Local Authorities to raise funds from developers to pay for strategic and local infrastructure that is needed as a result of development. CIL was adopted by the Council on 16 July 2013 and charging commenced from 1 September 2013
8. CIL is used to contribute to the infrastructure requirements identified in the list prepared under Regulation 123 of the Community Infrastructure Levy Regulations 2010 (as amended). The CIL Regulations define infrastructure as the meaning given in section 216(2) of the Planning Act 2008, as amended by Regulation 63. The list supplied by the Act includes, but is not exclusive to:
- a. Roads and other transport facilities
 - b. Flood defences
 - c. Schools and other educational facilities
 - d. Medical facilities
 - e. Sporting and recreational facilities
 - f. Open spaces
9. The Regulation 123 List (as adopted September 2013) was derived taking into account the background supporting documents that were prepared in association with the Central Lancashire Core Strategy (adopted July 2012), which sets out the infrastructure needed to deliver the development set out in the Core Strategy up to 2026 and the Lancashire County Council adopted Local Transport Plan 3 Strategy and Implementation Plan 2011-2021 which sets out the strategic objectives for transport and travel.
10. The Regulation 123 List specifies the infrastructure projects to be funded in part by CIL in Chorley and includes schemes such as transport improvements, health facilities and education provision. Chorley's Regulation 123 list was adopted in September 2013 and has been updated annually since April 2016.
11. An 8 week consultation was held with appropriate stakeholders asking for expression of interests for inclusion on the Regulation 123 List.

PROPOSED SCHEMES FOR THE REGULATION 123 LIST

12. 14 requests and 9 updates have been received for inclusion on the Regulation 123 List. Of the requests, 5 schemes have been put forward by a parish council and a councillor, 5 schemes (and 7 updates) have been put forward by Lancashire County Council including the education authority, and 4 schemes (and 2 updates) have been put forward by officers. No expressions of interest have been received from Lancashire NHS.

13. The list of 14 schemes requested for inclusion is shown below:
 1. Improvements to the physical access of the building to improve infrastructure including new staircase, accessible DDA toilets and baby changing facilities, Astley Hall and Park (Chorley Council)
 2. Formation of Community car park, adjacent Howarth Road, Chorley (Councillor Brown)
 3. Pedestrian Crossings over Southport Road, Euxton and Westway, Euxton (Euxton Parish Council)
 4. Ransnap Woodland walk and footpaths, Euxton (Euxton Parish Council)
 5. Enhanced 'quality' sport/recreation at land behind houses at Princessway, Euxton (Euxton Parish Council)
 6. Enhanced 'quality' sport/recreation at land adjacent play area on Milestone Meadow, Euxton (Euxton Parish Council)
 7. Electric Charging Points – boroughwide (Lancashire County Council)
 8. Additional Carparking, Buckshaw Parkway Station, Buckshaw Village. (Lancashire County Council)
 9. Pedestrian /Cycle Access connectivity to Buckshaw Parkway Railway Station (Lancashire County Council)
 10. Canal towpath improvements – Riley Green to Cowling (Lancashire County Council)
 11. Opening Footpath FP42 and improving the footpaths that link to the canal and Healy Nab, Chorley (Lancashire County Council)
 12. Highways and infrastructure (the provision of access to and within the site) to support the delivery of the employment allocation at Alker Lane, Euxton Lane, Chorley (Chorley Council)
 13. Clayton-Le-Woods GP Surgery (Chorley Council)
 14. Provision of car park to facilitate event parking for Astley Park and Westway. Westway, Euxton. (Chorley Council)
14. Lancashire County Council (LCC) has previously made representations to the Council to request that opportunity be provided for their education schemes to be added to the CIL Regulation 123 list. There have been some occasions where requests for contributions for education have been made via section 106 requests in response to planning applications. As Chorley Council has CIL in place, it is this which is the mechanism for LCC to access education infrastructure funding to meet the needs generated from development. This means that until LCC come forward with projects for education that identify the specific school for funding, the Council are unable to allocate any CIL monies for generic provision for schools for the benefit of the borough.
15. In light of councillors concerns about the provision of school places, officers have held a meeting with the County Council about school provision and CIL funding. Lancashire County Council officers are to investigate the ratio of match funding for past school place schemes for officers to give consideration to preparing a formula to incorporate in the CIL Methodology funding for school place funding.
16. The 9 updates to the Regulation 123 List comprise 7 by Lancashire County Council whom confirm the schools listed are to remain but require amendments to timings and costings. All the school schemes extend to the end of the Local Plan period 2026 and costings will need to be determined at the point consideration is given to allocate funds subject to match funding so it is not proposed to keep amending costings or dates each year.
17. The main amendment is the provision of a primary school from a one form of entry to one and a half forms of entry at Clayton-le-Woods/Clayton Brook/Green and Whittle-le-Woods because additional dwellings in this area are likely to increase the primary requirement. The

Local Plan allocates a primary school site at Clayton Le Woods (East of Wigan Lane /Shady Lane) (Policy EP10).

- 18 In respect of existing projects on the Regulation 123 List:
 - New Leisure Centre, Chorley (Sport and Recreational Facilities) officers propose an amendment to add “New or Refurbished Leisure Centre, Chorley”.
 - “Highways and infrastructure (the provision of access to and within the site) to support the delivery of the employment allocation at Cowling Farm, Chorley”, officers propose amendment to “Highways and infrastructure (the provision of access to and within the Council’s land to support the delivery of allocated uses at Cowling Farm, Chorley”.
- 19 The purpose of the Regulation 123 List is to ensure clarity on what CIL might be spent on and there is no duplication (‘double dipping’) between CIL and S106 agreements in funding the same infrastructure projects or infrastructure types. The Community Infrastructure Regulations 2010 (as amended) restrict the use of planning obligations where there have been 5 or more obligations in respect of a specific infrastructure project or type of infrastructure entered into on or after 6 April 2010. Open space contributions are entered into via s106 agreements and therefore are not included as specific schemes or as a generic open space on the Regulation 123 List.
- 20 CIL monies cannot be used to remedy existing deficiencies in infrastructure unless development would have an impact on that infrastructure.

Schemes Not Appropriate for the Regulation 123 List

21. The following schemes are **not** appropriate for inclusion on the Regulation 123 List:
- 22 **(2) Formation of Community car park, adjacent Howarth Road, Chorley (Cllr T Brown).**

The proposal is to form a community car park on Council owned land at Howarth Road, Chorley to provide parking and easy access to Healey Nab, West Pennine Moors, Chorley circular route (as there is no parking at present on the east side of Chorley) for walkers and cyclists. The carpark would also provide parking for fishermen, joggers and dog walkers along the Leeds and Liverpool Canal, and would support the adjacent community playground, be used by the local Scout group and School for Educational visits to the countryside in the East Ward and beyond. Officers estimate the site could accommodate 32 parking spaces (including 2 disabled) at a cost estimate of £100k. No match funding is proposed.
23. Charging authorities are advised to think strategically in their use of the Community Infrastructure Levy to ensure that key infrastructure priorities are delivered to facilitate growth and the economic benefit of the wider area. This may for example include working with neighbouring authorities, Local Enterprise Partnerships and other interested parties and involve consideration of other funding available that could be combined with the levy to enable the delivery of strategic infrastructure, including social and environmental infrastructure, and facilitate the delivery of planned development.
24. The proposal is not a strategic scheme and is considered more suitable as a local area scheme. A local council such as Chorley Parish can use CIL receipts passed to it in accordance with regulation 59A or 59B to support the development of the local council’s area, or any part of that area by funding:
 - a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
 - b) anything else that is concerned with addressing the demands that development places on an area.
25. The proposal could be a suitable local scheme when Chorley Parish has additional CIL receipts. The Chorley Parish Share which has already been paid into the Chorley Parish Pot is £107,894.04. They will receive a further £29,250.72 at the end of this financial year.

26. **(3). Pedestrian Crossings over Southport Road, Euxton and Westway, Euxton (Euxton Parish Council).** The proposal is to provide pedestrian crossings at these roads (which have no crossings) to improve safety for all users including young people using the area around Southport road and Westway. Cost unknown. Euxton Parish Council has indicated Lancashire County Council has previously investigated but given this low priority due to other items on the 'shopping list' being first. Lancashire County Council has been asked to provide a comment and cost for this scheme but no information has been forthcoming to date. Highways are normally covered under S106 agreements so it would not be eligible for CIL funds. Officers will discuss this scheme with the County Council as part of the Chorley Transport Strategy/Central Lancashire Highways and Transport Masterplan Review.
27. **(4) Ransnap Woodland walk and footpaths (Euxton Parish Council).** The land mentioned is on the S106 pooling spreadsheet specifically for improving the footpaths and is scored low quality in the current open space strategy (Ref 1696 Rear of Firbank). To date £2,287.85 has been collected through S106 contributions. Chorley Council can work with Euxton PC to progress this project and Euxton Parish Council could put funds (including Euxton Parish Share from CIL) to this project (of the CIL share £199,759.51 has already paid to Euxton Parish Council. They have spent £22,480.75 to date. They will receive a further £43,989.87 at the end of this financial year).
28. **(5) Enhanced 'quality' sport/recreation at land behind houses at Princessway (Euxton Parish Council).** Land adjacent to 80 Princess Way is classed as natural/semi natural in the open space strategy. Officers need to await the results of the Open Space Study which will identify if there is a surplus or a deficit of provision for children and young people. There would need to be a change in the typology to allocate this space for play. Chorley Council can work with Euxton PC to progress this project and Euxton Parish Council could put funds (including Euxton Parish Share from CIL) to this project.
29. **(6) Enhanced 'quality' sport/recreation at land adjacent play area on Milestone Meadow (Euxton Parish Council).** This site (Ref 1815.1) scores low in the open space strategy and officers are pooling S106 towards the improvement of this site. To date £18,760 has been collected. Chorley Council can work with Euxton PC to progress this project and Euxton Parish Council could put funds (including Euxton Parish Share from CIL) to this project.
30. **(7) Electric Car Charging Points – boroughwide (Lancashire County Council).** Estimated cost £200k. No match funding provided. It is proposed CIL funding is spent on provision of equipment and funding of installation. No feasibility work has been undertaken by Lancashire County Council. Officers are keen to support the provision of electric charging points but more information is required on locations and work needs to be undertaken on the capacity of substations to accommodate the infrastructure for off-street electric vehicle charging. Officers will progress this with the County Council as part of the Chorley Transport Strategy/Central Lancashire Highways and Transport Masterplan Review.
31. **(8) Additional Carparking, Buckshaw Parkway Station, (Lancashire County Council).** The proposal will provide additional car parking, encourage greater use of the rail network and reduce on-street parking levels in Buckshaw Village near the railway station. No feasibility work has been undertaken and no costing or match funding is provided. There is a S106 agreement on Buckshaw Village which funds specifically this type of transport and infrastructure requirements. There are still payments due from the Group 1 S106 which is for:
- 1) Public Infrastructure (in and around Buckshaw Village) "Towards making improvements to existing public infrastructure or the provision of new public infrastructure"
 - 2) 2) Public transport and community facilities (in and around Buckshaw Village) "Towards provision, enhancement or replacement of public transport"

Therefore, this scheme cannot be funded from CIL. Officers are keen to support additional car parking in this locality. Officers will discuss this scheme and locations with the County Council as part of the Chorley Transport Strategy/Central Lancashire Highways and Transport Masterplan Review.

32. **(9) Pedestrian /Cycle Access connectivity to Buckshaw Parkway Railway Station. (Lancashire County Council).** The proposal is to provide better connectivity between bus services on Euxton Lane and the railway station which will improve access for staff and students at Runshaw College and businesses off Euxton Lane, potentially reducing car journeys. No feasibility work has been undertaken and no costings. There is a S106 agreement on Buckshaw Village which funds specifically this type of transport and infrastructure requirements. Therefore this scheme cannot be funded from CIL. Officers will discuss this scheme with the County Council as part of the Chorley Transport Strategy/Central Highways and Transport Masterplan Review.
33. **(10) Canal towpath improvements – Riley Green to Cowling (Lancashire County Council).** The proposal is to increase pedestrian and cycle use for both journey to work and leisure by providing a safer and accessible route. Improvements would be to surfacing and provision of lighting (within urban sections). Estimated cost £250k but no feasibility work has been undertaken. The canal towpath is owned by the Canal and River Trust. The canal towpath from Botany to Blackburn is a Local Plan scheme (Policy ST1.3) and is already on the Regulation 123 List. The canal towpath from Blackburn Brow to Cowling was re-surfaced with tarmac in the last 10 years but will over time need to be maintained by the Canal and River Trust.

Schemes for the Regulation 123 List

34. The publication of a Regulation 123 list does not signify a commitment from the council to fund all the projects listed, nor the entirety of any one project through CIL—it just signifies projects that will be considered by the council in its decision as to what might receive CIL funding. The following 4 schemes are appropriate to be included on the Regulation 123 List as shown in bold and underlined at **Appendix 1**.
35. **(1) Improvements to the physical access of the building to include new staircase, DDA toilets and baby changing facilities, Astley Hall and Park.** The proposal is to improve the existing infrastructure for recreational and educational purposes Astley Hall is included in the Corporate Strategy as needing to be developed as a visitor destination. Chorley Council has made an application to the Heritage Lottery Fund (HLF) for £2.8 million with a decision expected Dec 2018. The HLF can be used as match funding. Cost of CIL request would be £30,000.
36. **(11) Opening Footpath FP42 and improving the footpaths (FT45 and FT15) that link to the canal and Healy Nab, Chorley** The proposal is to open FP42 (between Bagganley lane and Froom Street and improve the footpaths (FT45 and FT15) that link to the Leeds and Liverpool canal and Healy Nab which will improve both liner and circular walking routes, enhancing the existing promoted routes. There are reports from members of the public who are not able to access the route due to conditions underfoot and signs of erosion along the Brooks. Footpath 42 along the side of the motorway requires drainage works to make the path accessible. This scheme is suitable for the Reg 123 List, it is on the County Council's PROW Identified Priorities list for inclusion once funding becomes available. The estimated cost is £40,000-£60,000. At present the County Council has no match funding.
37. **(12). Highways and infrastructure (the provision of access to and within the site) to support the delivery of the employment allocation at Aiker Lane, Euxton Lane, Chorley.** This scheme is required to bring forward the employment at this site which is allocated in the Chorley Local Plan. Cost Unknown.

38. **(13). Clayton-le-Woods GP Surgery.** The proposal is for a new GP surgery. This investment in the area of Clayton-le-Woods is essential as the current surgery is no longer operationally fit for purpose putting pressure on the current doctor's surgery. This has been a concern for residents for some time and this investment will give the local services a long term future and provide enough space for them to grow and continue to meet the needs of the local community. The cost of the CIL request would be £1 million.
39. **(14) Provision of car park to facilitate event parking for Astley Park and Westway. Westway, Euxton.** The proposal will provide car parking in this location and associated external works will include hard standing, boundary fencing, highway improvements, landscaping/site investigation and lighting. Cost: £375,410.

Schemes to be Amended from the Regulation 123 List

40. There is one scheme to be deleted from the Regulation 123 List:
- The provision of access to and within the site to support the delivery of the employment allocation at the Digital Health park, Euxton Lane, Chorley. Money from the CIL has been approved and allocated for this scheme. The road is under construction.
41. All deletions are shown at **Appendix 1** in bold and as a strikethrough. The following schemes are to be amended on the Regulation 123 List:
- :
- Clayton-le-Woods/Clayton Brook/Green and Whittle-le-Woods – Amend from one form of entry to ~~one and a half forms of entry~~ CIL requirement increased to £5.5m
 - Coppull – 8 places –Funding adjusted to reflect latest cost per place figures - £126,026
 - Euxton – 36 places –. Funding adjusted to reflect latest cost per place figures - £567,119
 - Amend as “Highways and infrastructure (the provision of access to and within the Council's land to support the delivery of allocated uses at Cowling Farm, Chorley)”.
 - Amend for Sport and Recreational Facilities - New or Refurbished Leisure Centre, Chorley
 - Delete timings for all school schemes
 - Delete timings for all other Regulation 123 schemes

NEXT STEPS

42. **Publication of Regulation 123 List** Following the 4 week consultation which ends on Friday 14 December 2018, any further changes to the Regulation 123 List will be delegated to an Executive Member Decision. Should there be significant objections or comments that are not in accordance with the proposals being consulted on the decision on the amendment of the list will be brought back to Cabinet for consideration. The Regulation 123 List will then be published on the Council's website. Allocation of funds for schemes within the Regulation 123 List will be brought to the Executive Cabinet for approval (14 February 2019).
43. **Infrastructure Funding Statements.** The Government proposes to remove regulatory requirements for Regulation 123 lists which they consider do not provide clarity or certainty about how developer contributions will be used. Using data on Community Infrastructure Levy (CIL) and planning obligations (S106 agreements) the Government recommends that local authorities prepare an Infrastructure Funding Statement using a standard template in an open data format that sets out infrastructure requirements for both CIL and Section 106 planning obligations; anticipated funding from developer contributions; and the choices local authorities have made about how these contributions will be used. Infrastructure Funding Statements will include information on, but not limited to, contributions made towards and delivery of affordable housing, education, health, transport, green, flood and water management, and digital infrastructure.

44. The template, guidance and monitoring tool will be formulated by the Government, and will be subject to further consultation. The Government propose to amend legislation by March 2019. Officers will then populate the Infrastructure Funding Statement (the Regulation 123 List will no longer exist). Infrastructure Funding Statements will need to be reviewed annually to report on the amount of funding received via developer contributions and how this funding has been used. Local authorities are also advised we can report this data in authority monitoring reports.

IMPLICATIONS OF REPORT

45. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	x	Customer Services	
Human Resources		Equality and Diversity	
Legal	x	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

RISK

A risk register has been completed	Yes	No
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COMMENTS OF THE STATUTORY FINANCE OFFICER

- 46 Projects previously on the Regulation 123 list which have been approved to be funded with CIL have been added to the Council's capital programme and removed from the list.
- 47 The updated Regulation 123 list gives an indication of the projects which will be considered by the Council for funding with CIL. Once projects have been designed, costed and approved, they will be added to the Council's capital programme. Other sources of funding may be required in addition to CIL.

COMMENTS OF THE MONITORING OFFICER

48 The report properly sets out the legal position and processes to be followed to amend the Regulation 123 list.

MARK LESTER
DIRECTOR OF BUSINESS, DEVELOPMENT AND GROWTH

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Alison Marland	5281	01/11/2018	***

Tree Policy



TREE POLICY

1. INTRODUCTION

This policy outlines the Council's approach to ensuring successful maintenance and management of trees on council owned land. It has been written in line with government legislation, national standards and recommendations from the council's auditors. The policy will allow better risk management, consistency and a reduction in accidents associated with trees on council owned land. Trees provide vital social and environmental benefits in both rural and urban environments and are assets for the local area. They improve air quality, reduce levels of particulates, help reduce noise pollution and create an ecosystem for wildlife and birds providing shelter and food.

2. LEGAL/STATUTORY CONSIDERATIONS

The Occupiers Liability Act 1957 (Section 2) and 1984 sets out the Council's legal responsibilities to ensure our land and public areas and their immediate surroundings are safe for all visitors:

"The common duty of care is a duty to take such care as in all the circumstances of the case is reasonable to see that the visitor will be reasonably safe in using the premises for the purposes which he is invited or permitted by the occupier to be there"

The Local Government (Miscellaneous Provisions) Act 1976 Sections 23 & 24 (Dangerous Trees) gives the council discretionary powers in respect of dangerous trees located on private land. Under the Town and Country Planning Act 1990 the council has statutory responsibility for the protection of trees subject to a Tree Preservation Order (TPO) and those within a Conservation area on land owned by others.

This policy sets out the council's approach within this legislation and will be applied in conjunction with any other relevant guidance. This policy applies to the inspection and maintenance of all trees on council owned land. The council is not responsible for the maintenance of trees on land it does not own.

This policy has been agreed by the Council's Executive Cabinet and will be reviewed on a regular basis as required in response to changes in legislation or recommendations or advice from other relevant bodies.

3. PURPOSE

The purpose of the Tree Policy is to set out the council's risk based approach to the inspection and maintenance of trees on council owned land.

The council's duty of care requires that safety measures should be applied where this can reasonably be expected. The Tree Policy contains the council's risk management inspection and maintenance procedure and enables the council to show it has undertaken all reasonable measures to ensure the safety of trees on council owned land.

4. POLICY OBJECTIVES

The objectives of this policy are:

1. Reduced risk – a proactive approach to tree management and risk assessment will seek to identify and manage any risks via a zoning system which will prioritise the inspection frequency across the borough. The inspection regime will be aligned to the NTSG (National Tree Safety Group) document which has been endorsed by the HSE. To help enable this system the council will map their tree stock using tree data capture software. The entire borough will be 'zoned' to enable a cost efficient use of council resources.
2. Consistency – a clear and consistent policy is available to all council officers involved in tree safety.

3. Reactive work – to provide clear guidance on the council’s service standards in response to service requests.

5. RESPONSIBILITIES

The council has responsibility for the amenity woodland it owns in the borough. There are also trees on many other council owned public areas, parks, open spaces and playgrounds.

The council will:

1. Undertake site specific risk assessments of all tree populated areas for which it is responsible and review these sites every 15 months to 5 years depending on zone categorisation.
2. Where possible, if requested by a resident, the council tree officers will inspect trees for which it is responsible and assess any risk to people or property
3. All formal tree inspections will be carried out by suitably qualified professionals, usually council tree officers, who will remain up to date with relevant industry development via regular CPD.
4. Ensure risks are minimised to an acceptable level by good risk management where required in line with current industry recognised practices.
5. Keep full and accurate records of inspections using a digital software system specifically designed for this purpose. Mapping the council tree stock will feed into future management decisions such as identifying where tree planting is required to ensure trees are a landscape feature across the borough. It will also help to monitor canopy cover generally.
6. Report defects for remedial action where required and ensure these actions are completed in a timely manner, to a high standard of work in accordance with industry guidance and documented.

6. RISK ASSESSMENT

For a program of tree inspections to be manageable, resources need to be directed to areas where there is potentially most risk. Risk will be categorised depending on usage of land and proximity of people and/or property. Each area will be assigned a zone category which is determined by a site risk assessment.

These categories reflect high, medium and low risk and will be kept under review. Permanent and temporary changes may result in a change to the level of risk and consequently the zone categorisation.

The frequency and method of inspection reflects the risk category/zone categorisation. The frequency within a risk zone is in line with national standards and best practice employed by other organisations in accordance with the HSE endorsed NTSG (National Tree Safety Group) document ‘Common sense risk management of trees’.

Assessment criteria

The assessment of risk categories is a matter of informed judgement and will be reviewed if circumstances change or where otherwise appropriate.

Trees will be placed within zones as specified in the following inspection schedule:

Risk Category	Typical features	Inspection frequency
High Risk	Trees close to main public areas, buildings (this will include some shelter belts, church yards and woodland edges), heavily trafficked roads, car parks, busy/frequently used foot paths, rail lines, picnic areas, play and recreational areas	Every 15 months to ensure inspections are carried out at different times of the year.

Medium Risk	Other roads, footpaths and bridleways in regular but not intensive public use, quieter areas of parks and open spaces	Every 3 years (some trees will be informally checked more frequently by council staff who work close to or around trees on a day to day basis. They will report any concerns to the tree officer).
Low Risk	Land away from paths or only lightly used	Every 5 years, however trees within areas such as woodlands where no access or usage is present will not be formally inspected).

7. INSPECTIONS AND MAINTENANCE

All trees are potentially hazardous, however the inspection programme can reasonably only address the conditions most likely to lead to injury or damage to people or property. These are the physical or physiological conditions that may lead to a break up or collapse of a tree. It should, however, be noted that trees generally present a low risk.

Inspections are carried out by council officers who have undertaken suitable training and have the experience necessary to identify potential defects and suggest appropriate remedial action. Other council staff who are working on site near trees are encouraged to report any issues they observe to the Tree Officer for inspection

Defects will fall into four categories:

Category 1	Urgent within 1 working day	Defined as an imminent risk to public safety; urgent action required Emergency 24hr defects will be passed to the contractor immediately and the area made safe
Category 2	High risk to be dealt with within 3 months	Defined as a significant risk to public safety; although not imminent priority action is required
Category 3	Medium 3 months to 1 year.	Defined as acceptable risk to public safety but requires attention. Action response times will be in line with best practice and will depend upon a number of factors including volume of work, contractor availability and seasonal nature of the work.
Category 4	Low within 2 years	Defined as acceptable risk to public safety. No immediate action required although defect deemed likely to present a more significant hazard in the future.

Inspection procedure

Three types of inspections will be carried out:

- Formal – Visual Tree Assessment (VTA) from the ground by a qualified inspector (Tree Officer).
- Informal – Walk/drive-by by either a qualified inspector or industry related employee (e.g. Rangers) who work in and around council owned trees as part of their normal work duties.
- Detailed – More invasive specialist decay detection techniques used, written reports carried out by external professional contractor.

The Visual Tree Assessment process examines the external health and structural condition of the tree(s). As a result only visible defects are likely to be identified. Other techniques which assess the structural integrity of trees will not usually be used.

Trees will be inspected in line with the inspections schedule. Reactive requests will be assessed according to the hazard and zone category and remedied accordingly.

Following severe weather, tree officers and streetscene staff will be asked to carry out a brief visual inspection of the areas they visit in the course of their work and report any urgent issues.

Inspection frequency for a particular area may be reviewed in accordance with any change in circumstances, such as concerns arising from reported incidents, land use change as a result of development or staff feedback.

Record of inspection and maintenance

Each stand-alone tree or group of trees will be given an identifying number which will form part of the council's database. Not every tree or group within the borough will be inspected, those deemed to be in an area with very little or no usage may not be inspected. Records will be kept of the inspection and any remedial works carried out. Records will be retained for twenty years.

8. REQUESTS FOR TREE WORKS

The council will endeavour to respond to all council owned tree related service requests which are reported as dangerous within 2 working days. There is a 24/7 emergency number for dangerous requests outside normal working hours.

First response to non-urgent cases is within 5 working days, this maybe a contact with the residents and/or a site visit.

Non-urgent requests are assessed against cost, resources, benefit and/or detrimental impact upon the tree as well as the council's responsibilities as outlined in this policy. The council has limited resources to deal with non-urgent requests.

ACTION IN RESPONSE TO REQUESTS FOR TREE WORKS

Tree Condition	Land ownership		
	Council owned	Lancashire County Council	Private
Dangerous to people or property	Council will arrange for the necessary work as a priority	Pass by 'phone to Lancashire County Council and confirm in an e-mail	Council will take action to make area safe and notify the landowner. Legal action may be taken to recoup costs
Dead, diseased, dying, causing structural damage to buildings or development in the area requires removal	Council will arrange for the necessary work following advice from council insurers	Report to Lancashire County Council	Council will not take action
Non-urgent requests	Council will assess against cost, available resources, benefit and/or detrimental impact upon the tree	Complainant to report to Lancashire County Council	Council will not take action
Overhanging private property	Council will consider works in this situation subject to budget and that the requested work is unlikely to cause detrimental damage to the tree.	Complainant to report to Lancashire County Council	Council will not take action

<p>Other issues including:</p> <ul style="list-style-type: none"> -Excessive leaf/fruit/blossom/twig fall -Complaints regarding allergies (pollen/seed), insect sap, bird droppings or bees/wasp nest -Perceived risk of damage from a tree -Root ingress into underground drainage (roots will generally enter drains that are already damaged/evidence required). -Tree deemed too large -Satellite and/or TV reception -Interference with telephone lines (responsibility of service provider) 	Council will not take action	Complainant to report to Lancashire County Council	Council will not take action
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Where a tree on private land presents an imminent danger to people or property and the owner has failed to act, legislation may be used as a last resort.

9. TREE PRESERVATION ORDERS

A Tree Preservation Order (TPO) is intended to protect trees which provide significant amenity to their local surroundings. A TPO makes it an offence to cut down, top, lop, wilfully damage or wilfully destroy a tree without the planning authority's written permission. TPOs can apply to trees on council owned and private land. All living material of the tree both above and below ground are protected, therefore the root system of TPO'd trees are afforded the same legal protection as the canopy above. This should be considered whenever any excavation works are to be carried out within the rooting system of the tree(s). The decision as to whether a TPO is placed on a tree is made by a council planning officer.

A TPO application must be approved by the council before any works can be carried out to a tree protected by a TPO or before it can be removed. If a TPO'd tree is considered to be dead or dangerous it may be removed without the need for a formal application. The council must approve removal of a tree under these circumstances by issuing a '5 day notice'. The issue of removing deadwood from a protected tree is exempt from application although it is advisable to inform the council tree officers of any such intended works in the event that the council receives a complaint regarding the perceived illegal pruning of a protected tree.

Any persons carrying out works to a protected tree without prior consent from the council will be liable to prosecution.

10. CONSERVATION AREAS

Trees in conservation areas are also protected under planning law. A notification must be sent to the council prior to works commencing. The council has a 6 week consultation period in which to respond. If the proposed works are not considered appropriate, a TPO may be placed onto the tree(s) affected.

11. HIGH HEDGES

High Hedge complaints are a civil issue between the complainant and hedge owner and an amicable resolution to a complaint is recommended. If no resolution can be found, the council are able to make a judgement based on strict guidelines under High Hedge legislation. To engage the services of the council the current fee of £500 is applicable.

12. CLAIMS FOR ALLEGED DAMAGE CAUSED BY COUNCIL OWNED TREES

Any claims for alleged damage caused by council owned trees will be dealt with in conjunction with the council's insurance team.

13. UNAUTHORISED WORKS TO COUNCIL OWNED TREES

In the event of unauthorised works being carried out to council owned trees, compensation may be sought via the courts. The CAVAT (Capital Asset Value for Amenity Trees) evaluation system will be used in such a situation to place a financial value to a tree. Historically this system has been used in a court of law and successfully achieved high sums where council trees have been illegally pruned or felled.

14. REMOVAL OF TREES

Council owned trees will only be removed if they are dead, diseased, dying or causing structural damage to nearby buildings or if permitted via planning or in exceptional circumstances. Exceptions are to be agreed following consultation from the council tree and/or planning officers. The council will endeavour to replant a new tree in place of any removed trees to help mitigate canopy loss in the borough. The council will seek to improve and increase a diverse and healthy tree stock each year.

Local residents will be consulted if a tree is to be removed wherever practicable. This may not be possible where the issue is urgent.

DRAFT PRECEPT BUDGET WORKINGS FOR 2019/2020

Budget sections / Titles	2018/2019 Figures						2019/2020 Figures				Notes
	Current	Annual Budget	Actual spend YTD	Variance	Income 18/19	Comm'd to end Mar 19	Balance 18/19	Carry fwd from 18/19	Sugg'd precept 19/20	Total Budget 19/20	
Employees											
4000 Employees	73000	42408	30592			17250	13342		95000	95000	
Housekeeping											
4010 Payroll Services	1100	435	665			145	520		1200	1200	
4070 Mileage	1900	1354	546			540	6		2600	2600	
4075 Employee Training	1200	285	915				915		2500	2500	
4080 General Office	2000	2177	-177			390	-567		4500	4500	
4090 Publicity Communications *	3842	4127	-285		1295	350	660		4000	4000	
4100 Insurance	1800	1796	4				4		1900	1900	
4110 Subscriptions	200	180	20				20		200	200	
4120 Audit Requirements	1250	890	360				360		1250	1250	
4130 Legal Fees/Planning Investigations	5000	134	4866				4866		5000	5000	
4160 Website Maintenance	800	576	224			195	29			0	Inc in 4080/delete line
4180 Room Hire	600	0	600				600			0	Inc in 4080/delete line
Council											
4211 Training/conference fees Coune Councillor Training *	150	190	-40		54		14		250	250	
4220 Elections and Parish Poll Fund	5000	5000	0				0		9000	9000	
Grants/S137											
4250 Grants	3500	2670	830				830		10000	10000	
4260 Christmas Celebrations	2000	1156	844				844		5000	5000	
Special Events/Projects											
4300 Euxton Gala	1000	1092	-92				-92		1500	1500	
4310 Speed Indicator Device Road Safety *	1150	0	1150				1150		2500	2500	
4340 Increase Public Involvement Community Engagement *	250	0	250				250		250	250	
4350 Finance Software	125	119	6				6				Inc in 4080/delete line
4380 Heritage/Sign Project Heritage Projects *	1500	0	1500			1500	0		3000	3000	
4390 Defibrillator Project	1500	1515	-15		1000	985	0		1500	1500	
4430 Millennium Green Pond Project	3267	3267	0				0				Delete budget
Amenity/Utility											
4500 Utilities	1150	397	753			750	3			1300	
4510 Gardens/Planting/Competitions	18000	6580	11420			2600	8820		10000	10000	
NEW Allotments (none infra-structure items)									7500	7500	
4530 Millennium Green	10000	267	9733			4500	5233		10000	10000	
4540 All Purpose Committee	2500	1374	1126			750	376		2500	2500	
NEW Multi/all weather area Greenside (none infra-structure items)									1500	1500	
4570 Amenity/Open Space RRM	35656	28059	7597		3730	7500	3827		30000	30000	
4590 Bowling/Boules Project	10730	13828	-3098				-3098				Inc 4570/delete line
EMR's											
9320 EMR Emergency Fund	23000	436	22564			200	22364	22364	15136	37500	
9330 EMR Land Fund	65000	0	65000				65000	65000		65000	
9340 EMR Street Machines	4009	0	4009				4009	4009		4009	
9350 EMR Ransnap Brook	279	0	279				279	279		279	
9360 EMR EMR ELF	35	23	12			12	0				Delete budget/NLR
9370 EMR CIL	45226	7712	37514		174092		211606	211606		211606	
	<u>327719</u>	<u>128047</u>	<u>199672</u>			<u>37667</u>	<u>342176</u>	<u>303258</u>	<u>227786</u>		

Calculations	Explanations	
Bank	398,733	This is the balance of money in the bank
Less spend to end March	37,667	Projected spend to the end of this financial year
Less allocated or carry forward funds	<u>303,258</u>	Carry forward/allocated funds column above
Cash in hand	57,808	Balances
Draft budget request	227,786	Precept column above
Projected income	4,300	Money due in from invoices raised, VAT claims etc
Grant from CBC with precept		Notified December (most likely not get from now on)
Less the Cash in hand	<u>57,808</u>	Calculation from above, bank balance less spend/carry fwds etc
	165,678	Proposed precept amount

Previous years comparisons	Annual						
<u>Band D equivalent Calculations</u>	<u>Tax Base</u>	<u>change</u>	<u>Precept figure</u>	<u>Resident pays</u>	<u>% +/- paid by residents</u>	<u>Top Up</u>	
2009 / 2010	3327.80		112340	£33.76			
2010 / 2011	3409.80		113200	£33.20	-1.66%	down 1.7% for residents	
2011 / 2012	3527.20		107,990	£30.62	-7.78%	down 7.8% for residents	
2012 / 2013	3656.90		104,270	£28.51	-6.87%	down 6.9% for residents	
2013 / 2014	3597.38		101,171	£28.12	-1.37%	down 1.4% for residents	1709
2014 / 2015	3759.46	162.08	104,817	£27.88	-0.86%	down nearly 1% for residents	1709
2015 / 2016	3992.53	233.07	107,816	£27.00	-3.25%	down over 3% for residents	1709
2016 / 2017	4116.64	124.11	100,323	£24.37	-9.74%	down over 9%	1709
2017 / 2018	4295.49	178.85	150,944	£35.14	44.10%	raised over 44%	1709
2018 / 2019	4437.48	141.99	159,000	£35.83	2%	rise of 2%	1709
2019 / 2020	4674.28	236.80	165,678	£35.44	-1.10%	down	